



1271 Washington Avenue #228 | San Leandro CA 94577
Guest@AuthorTrainingPrograms.com
www.BlogTalkRadio.com/VOAradio
Secrets of Getting Published Now
(510) 467-3402 USA

Sound Check:

I'm really looking forward to speaking with you on our upcoming radio interview!!

I want to make sure that our interview and the information you'll be sharing with our listeners is inspiring, informative and listener friendly. What do I mean by listener friendly? I'm talking about the sound quality of the audio.

There's a few ways that we can make sure the sound quality is crisp and clear and I need your help to achieve that!

You will be calling in at **(347) 308-8304** the Guest Line and I will un-mute your line. Please make sure to sign in to your Skype account so we can text if needed.

Here are some tips to help make it the best possible experience:

1. Make sure you have a quality microphone headset or separate microphone that you can use. Relying on your computer's internal microphone won't give us the best sound quality.
 - a. To ensure we don't get any heavy breathing or 'popping' sounds (i.e. when you pronounce words starting with 'p') place the boom of your microphone (if you are using head set) level with your nose.
 - b. If you are using a microphone that is on a stand, just be careful that you're not too close and speak directly towards it.
2. On the day of the interview, please make sure that there is no noise or other background distractions. This includes open windows if you are in a noisy area. I've had birds chirping in the background, trucks revving, children, dogs, squeaky chairs, sound of your email program bell – you name it, we've had it.
3. Please turn off your mobile phones and other phones or equipment that may suddenly make a noise ie speakers on your computer to avoid feedback. Be sure to turn off call waiting.
4. Make sure you drink plenty of room temperature water (cold water shrinks your vocal chords) and have water (lemon or honey is best) handy during our interview. A dry mouth will affect the quality of your voice – and I want you to sound great!!
5. **Please try to keep your answers short and sweet.** We want this to be a conversation – not a lecture. I'll be able to prompt you with some of the questions you have provided, along with the questions I may come up with during the call. And, I will interject during the conversation to keep it moving if/when I feel necessary. Again, I want to make sure you are presented in the best possible light!
6. **Post your interview on Facebook, LinkedIn, Twitter, Google+ Pinterest or any other Social Media site you are active in.**





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7. Be sure to connect with me on skype.com prior to the day of the call and watch your Skype message box for details during the call. My Skype address is Sharyn.abbott.
8. **Ask your contacts to check in and be able to ask you questions while you're on the air. Send this page <http://authortrainingprograms.com/Interview.html> and link it to your Social Media sites as well.**

Think of our interview as a conversation that you are having with a colleague or friend. Just be natural and more importantly, just have fun!!

If you have any questions, please feel free to Skype me directly at: [Sharyn.Abbott](https://www.skype.com/people/Sharyn.Abbott)

Let's Talk soon!

Sharyn

Sharyn Abbott

Host – The Secrets of Getting Published Now

Author Training Programs Mentor

www.AuthorTrainingPrograms.com

Filename: SoundTips.doc
Directory: C:\WS_ftp\ATP
Template: C:\Documents and Settings\Sharyn\Application
Data\Microsoft\Templates\Normal.dot
Title: Sound Check:
Subject:
Author: Alkemis
Keywords:
Comments:
Creation Date: 1/11/2013 4:22:00 PM
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